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**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NW 24TH STREET
LINCOLN, NEBRASKA 68524**

ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AF-26-015

Closing Date: 25 March 2026

Position Title: Materiel Management

Location: 155 LRS, Lincoln, NE

Military Grade Range: Minimum SSgt/E-5 - Maximum TSgt/E-6

Military Requirements: The selectee must be assigned to the 2S0X1 AFSC. The qualifying AFSCs are 2S051 and 2S071. AFCT: A-41 or G-44, PULHES: 333333. Must be a US citizen. Must be able to lift 60lbs.

Area of Consideration: Open to current members of the Nebraska Air National Guard that hold the AFSC of 2S051 or 2S071 in the grades of SSgt/E5 to TSgt/E6.

Specialty Summary:

Directs materiel management activities involved in developing, operating, implementing, and analyzing manual and automated integrated logistics systems. Manages item and monetary accounting, inventory control, financial planning, and warehousing functions. Monitors and operates the Integrated Logistics Systems-Supply (ILS-S) and associated logistics systems interfaces. When assigned to combat support or enabler organizations, provides materiel management expertise as related to ILS-S processes, accountable officer, responsible officer, and responsible person obligations.

Duties and Responsibilities:

Directs the manage materiel management activities that involve requirements determination, inventory control, storage, and the issuance of supplies and equipment.

This includes stocking, storing, issuing, managing, inventorying, and inspecting Department of Defense supplies and equipment. They also compute requirements, determine allowances, and research to identify materiel needs. They are responsible for performing inventories and ensuring the timely correction of any discrepancies.

This includes inspecting and evaluating inventory management activities, identifying property, and determining the condition of received property.

Additionally, you will perform shelf-life inspections of stock. They will act as the primary liaison between customers and the Air Force Global Logistics Support Center (AFGLSC). This involves coordinating maintenance activities on repairable component actions and providing materiel management expertise to

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combat support, enabler organizations, and responsible officers for the proper accounting and control of specified classes of supply. A significant part of your duties will involve processing information retrievals using materiel management system databases. You will manage materiel management-related systems and hardware, ensuring database integrity and making necessary corrections. This also includes monitoring Defense Data Network traffic and operating the Remote Processing Station (RPS)

Specialty Qualifications:

3.1. Knowledge. Knowledge is mandatory of basic mathematics, materiel management policies and procedures, Air Force property accounting, stock and inventory control, accountability and responsibility, principles of property accounting through manual or automated data processing (ADP), storage methods, warehouse control (issue and disposal), materiel handling techniques, methods of preparing and maintaining materiel management records, manual and automated materiel management accounting systems, logistics principles and interactions(materiel management, maintenance, transportation, and procurement), hazardous material and waste procedures, and deployment or contingency operations.

3.2. Education. For entry into this AFSC, completion of high school with a course in mathematics is desirable.

3.3. Training. For award of AFSC 2S031, completion of a basic materiel management course is mandatory.

3.4. Experience. The following experience is mandatory for award of the AFSC indicated: 3.4.1. 2S051.

Qualification in and possession of AFSC 2S031. Also, experience is mandatory in preparing and maintaining documentation and records associated with materiel management.

3.4.2. 2S071. Qualification in and possession of AFSC 2S051. Also, experience is mandatory supervising storage facilities, analyzing trends in stockage policy and customer support, and operating contingency processing functions.

3.4.3. 2S091. Qualification in and possession of AFSC 2S071. Also, experience is mandatory managing functions such as computing stock control levels; receiving, storing, and issuing property.

3.5. Other. The following are mandatory as indicated: 3.5.1. See attachment 4 for entry requirements.

3.5.2. For award and retention of these AFSCs, must maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security*.

3.5.3. Must possess a valid state driver's license to operate government motor vehicles (MGC) in accordance with AFI 24-301, *Ground Transportation*.

3.5.4. Specialty requires routine access to Tier 3 (T3) information, systems, or similar classified environments.

3.5.5. Completion of current T3 background investigation according to AFMAN 16-1405, *Personnel Security Program Management* is mandatory.

3.5.6. Retraining into the 2S0XX career field within the Air Force Reserves and Air National Guard is restricted to the grades of E-6 and below with less than 10 years of Total Federal Military Service.

Application Instructions

Please read the application instructions as there have been changes to the application and process for applying.

!!!-IMPORTANT NOTICE-!!!

Applications will be screened after the job closing date, not prior unless requested.

Please review your application for accuracy before you submit to HRO.

Nothing will be added to the application after 1600 hours on the closing date.

Application packets sent to courtney.ybarra@us.af.mil with a subject line of "Job Application AGR-AF-_-_(list job announcement number)".

Electronic applicants will be submitted as ONE flowing attachment.

Applications submitted in multiple attachments or adobe portfolios will not be accepted.

Applications submitted in binders or document protectors will not be accepted.

Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

- Candidates may apply by submitting a completed Application for Active Guard/Reserve (AGR) Position, NGB Form 34-1. Reference ANGI 36-101 Para 4.2 the following documents must be submitted. Packets without the appropriate documents or written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

- Yes No **Application NGB Form 34-1, dated 20131111. This form can be downloaded from the Nebraska National Guard Opportunities webpage. Previous versions will not be accepted.** _____(Initials)
- Yes No **Current RIP or SURF report within 12 months of closing date.** _____(Initials)
- Yes No **Last 3 Evals (EPB/OPB) – If not current, provide statement addressing missing reports.** _____(Initials)
Does not apply to traditional enlisted Airman or if you have not acquired 3 evaluations
- Yes No **Current Point Credit Summary within 12 months of closing date.** _____(Initials)
Applies to Reserve Component/ANG Only
- Yes No **Current Flying History within 12 months of closing date.** (if applicable)
_____ (Initials)
- Yes No **Current AF422 or DD2992 within 12 months of closing date.** _____(Initials)
If forms are not current – contact medical for updated forms
- Yes No **Current Fitness Assessment within 12 months of closing date.** _____(Initials)
Member must provide current documentation showing they meet the **fitness standard score of 75 or higher**

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may request to verify receipt of their application through e-mail or telephonically.

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